

**Board District Policy Manual
Tahoe Truckee Unified School District
CSBA Policy Management Console**

Regulation 4161: Leaves

Status: ADOPTED

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Failure to Return to Service After Leave

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The district may terminate the employment of a certificated employee who was on leave of absence for 20 or more consecutive working days after April 30 of the previous school year, ~~the district may terminate the employment of such an employee if all of the following circumstances exist:~~ (Education Code- 44842)

1. ~~1.~~ The employee fails to report for duty, without good cause, at the beginning of the school year after having notified the Governing Board of his/her ~~the~~ intention to remain in service with the district in accordance with Education Code- 44842.
2. ~~2.~~ The district had specifically notified the employee, at least five days in advance, of the time and place at which the employee was to report to work.
3. ~~3.~~ **The employee continues to be absent from work for 20 consecutive working days, beginning from the date the employee was to report to work.**
4. The employee did not request or was not granted a leave of absence authorized by the Board.

~~In any such case, the district may terminate the employee's employment on the day following 20 consecutive days of absence. (Education Code 44842)
(cf. 4117.4 - Dismissal)~~

Use of Leaves by Classified Employees

A classified employee may interrupt or terminate vacation leave in order to begin another type of paid leave without a return to active service, as long as the employee provides adequate notice and relevant supporting information regarding the basis for such interruption or termination. (Education Code 45200)