

DRAFT MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
Wednesday, July 7, 2021 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Gaylan Larson
 Kim Szczurek
 Kirsten Livak

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Call to Order

President Szczurek called the meeting to order at 4:32 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:32 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report Out any Action Taken in Closed Session

No reportable action taken in closed session.

6.0 Approval of Agenda

6.1 Approve July 7, 2021, Board Meeting Agenda

Recommendation: Approve, 2021, Board Meeting Agenda

Item 15.1 is being pulled. Agenda approved as is minus 15.1.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve, 2021, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent Chief Learning Officer report can be viewed at tahoetruckeemedia.org

9.0 Negotiations

9.1 Approve the 2020-2021 Tentative Agreement with Tahoe Truckee Unified School District (TTUSD) and California School Employees Association Chapter #383 (CSEA)

TTUSD & CSEA Tentative Agreement Contract Revisions

Recommendation: Approve the 2020-2021 Tentative Agreement with Tahoe Truckee Unified School District (TTUSD) and California School Employees Association Chapter #383 (CSEA)

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the 2020-2021 Tentative Agreement with Tahoe Truckee Unified School District (TTUSD) and California School Employees Association Chapter #383 (CSEA)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

9.2 AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement - CSEA

Assembly Bill (AB) 1200 requires local education agencies to publicly disclose the major provisions, including costs, of all collective bargaining agreements before entering into a written agreement. The attachment contains the Public Disclosure of Proposed Collective Bargaining Agreement with the California School Employees Association (CSEA). It includes details on the major compensatory and non-compensatory proposed changes to the CSEA bargaining. Estimated costs and the fiscal impact of the agreement are also included for the current and two (2) subsequent fiscal years.

Recommendation: Information Item only regarding AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement - CSEA

10.0 Consent Agenda

10.1 Approve Warrants, Contracts, and Donations for the July 07, 2021, Board Meeting

Warrants, Contracts, and Donations for the July 07, 2021, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the July 07, 2021, Board Meeting

10.3 being pulled out - Contribution for Heart of Gold Bike in Support of Teen Mental Health Awareness

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the July 07, 2021, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

10.2 Approve Disposal of Obsolete Instructional Materials

Over the years old, outdated instructional materials have accumulated at the sites and the district, and are no longer being used. These items are not current Board-adopted materials therefore we would like to dispose of these items by following California Education Code Section 60530. As required by Education Code Section 60530(b), a list of materials to be disposed of will be provided to any party requesting a list within 30 days of Board approval for disposal.

Recommendation: Approve Disposal of Obsolete Instructional Materials

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Disposal of Obsolete Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

10.3 Approve Personnel Action Report for July 7, 2021

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for July 7, 2021

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for July 7, 2021'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

10.4 Approve Adoption of AP Chemistry Textbook

Board Item Staff Report Adoption of AP Chemistry Textbook

The Brown/Lemay program offers several advantages compared to the Zumdahl program, even though the structure of the content in both texts is very similar. The Brown/Lemay textbook does a fantastic job of incorporating particulate diagrams, which has been a huge emphasis of the AP Chemistry curriculum since the standards shifted back with the 2012 administration of the exam. There are also more questions focused on building and assessing conceptual understanding throughout the chapters, which is also a bigger focus of the new exam administrations.

Recommendation: Approve Adoption of AP Chemistry Textbook

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Adoption of AP Chemistry Textbook'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

10.5 Approve Safe Return to In-Person Instruction and Continuity of Services Plan

Board Item Staff Report Safe Return to In-Person Instruction and Continuity of Services Plan COVID-19 Prevention Program

The U.S. Department of Education published Interim Final Requirements (IFR) requiring Local Educational Agencies (LEAs) receiving ESSER III funds to submit an LEA Plan for the Safe Return to In-Person Instruction and Continuity of Services. Tahoe Truckee Unified School District currently has a COVID-19 Prevention Program in place, but it does not address all of the requirements set forth in the IFR. The Safe Return to In-Person Instruction and Continuity of Services Plan serves as an amendment to our COVID-19 Prevention Program and ensures that all requirements are met.

Recommendation: Approve Safe Return to In-Person Instruction and Continuity of Services Plan

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve Safe Return to In-Person Instruction and Continuity of Services Plan'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.6 Approve June 2021 Board Meeting Minutes

Board Staff Report Minutes

Recap of Board Meeting Minutes

Recommendation: Approve June 2021 Board Meeting Minutes

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve June 2021 Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.0 Consent Items Pulled for Discussion/Approval

11.1 ITEM PULLED – ITEM NOT APPROVED TTUSD Contribution for Heart of Gold Bike Ride in Support of Teen Mental Health Awareness

Letter of request from Nevada County "TTUSD BIKE RIDE"

Nevada County is asking for a one-time \$5,000.00 contribution to this event, it is anticipated that this investment plus more will be reimbursed to TTUSD and pave the path forward for a sustainable race supporting our county wide community, teens, their families, and our students. "Heart of Gold" is the name of the ride. The organizer will acknowledge this contribution throughout the entire promotion of the event.

Recommendation: Approve TTUSD Contribution for Heart of Gold bike ride in support of teen mental health awareness

Item pulled for discussion.

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Kim Szczurek**) Seconded to approve the **ORIGINAL** motion 'Approve TTUSD Contribution for Heart of Gold bike ride in support of teen mental health awareness'. Upon a roll call vote being taken, the vote was: Aye: **2** Nay: **3**. The motion **NOT APPROVED Carried 2 - 3**

Cristina Hennessey No
Dianna Driller No
Gaylan Larson No
Kim Szczurek Yes
Kirsten Livak Yes

12.0 Personnel

12.1 Approve the Variable Term Waiver Request to the California Commission on Teacher Credentialing for Jessica Richitelli for the 2021-2022 School Year

Variable Term Waivers give the employer the ability to cover assignments when a fully qualified credentialed employee cannot be found. Waivers allow employers to meet staffing needs while searching for an individual who either holds an appropriate credential or qualifies for one of the available assignment options for the assignment. It also allows the individuals holding waivers to complete their credential requirements while serving in the classroom. We are requesting a waiver for Jessica Richitelli to cover her English Learner Authorization while completing her Career Technical Education (CTE) program.

Recommendation: Approve the Variable Term Waiver Request to the California Commission on Teacher Credentialing for Jessica Richitelli for the 2021-2022 School Year

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the Variable Term Waiver Request to the California Commission on Teacher Credentialing for Jessica Richitelli for the 2021-2022 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.2 Approve Proposed Revisions to the Classified Salary Schedule

Board Item Staff Report Classified Salary Schedule

Revisions to the Classified Salary Schedule reflect a 2% increase in salary. These revisions are the result of the bargaining unit agreement for the 2020-2021 school year and are retroactive to July 1, 2020.

Recommendation: Approve proposed revisions to the Classified Salary Schedule

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to the Classified Salary Schedule'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.3 Approve Proposed Revisions to the Certificated Management Salary Schedule

Board Item Staff Report Revised Certificated Management Salary Schedule Certificated Management Salary Schedule Approved June 23, 2021

The Certificated Management Salary Schedule was presented to the Board for Approval on June 23, 2021, and is being brought Back to the Board with revisions.

Recommendation: Approve proposed revisions to the Certificated Management Salary Schedule

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to the Certificated Management Salary Schedule'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

13.0 Employment Contracts

13.1 Approve Revised Employment Contract for Sara Colborn, Principal of Truckee Elementary School for the 2021-2022 School Year

Board Item Staff Report Revised Employment Contract Government Code 54953(c)(3) Government Code Section 3511.1

The Employment Contract for Sara Colborn was originally presented to the Board on June 23, 2021, with an incorrect salary figure of \$146,633.00. The correct and revised annual salary is \$143,633.00 Principals are on yearly contracts that represent the salary schedules and terms of employment. Pursuant to Government Code 54953, as amended by SB 1436 (Ch. 175, Statutes of 2016), the Board must orally report, in an open session, a summary of the recommendation for final action on the salary and/or benefits of a "local agency executive," as defined in Government Code 3511.1, including a deputy, associate, or assistant superintendent; a department head; and any other person whose position within the district is established through an employment contract with the district.

Recommendation: Approve Revised Employment Contract for Sara Colborn, Principal of Truckee Elementary School to Include an Annual Salary of \$143,633.00, a Master's Degree Stipend of \$1,000.00 and a Health and Welfare Benefits Cap of \$14,100.00 for the 2021-2022 School Year

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve Revised Employment Contract for Sara Colborn, Principal of Truckee Elementary School to Include an Annual Salary of \$143,633.00, a Master's Degree Stipend of \$1,000.00 and a Health and Welfare Benefits Cap of \$14,100.00 for the 2021-2022 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

13.2 Approve Revised Employment Contract for Stephanie Foucek, Principal of Tahoe Lake Elementary School for the 2021-2022 School Year

Board Item Staff Report Employment Contract Government Code 54953(c)(3) Government Code Section 3511.1

The Employment Contract for Stephanie Foucek was originally presented to the Board on June 23, 2021, with an incorrect salary figure of \$146,633.00. The correct and revised annual salary is \$143,633.00. Principals are on yearly contracts that represent the salary schedules and terms of employment. Pursuant to Government Code 54953,

as amended by SB 1436 (Ch. 175, Statutes of 2016), the Board must orally report, in an open session, a summary of the recommendation for final action on the salary and/or benefits of a "local agency executive," as defined in Government Code 3511.1, including a deputy, associate, or assistant superintendent; a department head; and any other person whose position within the district is established through an employment contract with the district.

Recommendation: Approve Revised Employment Contract for Stephanie Foucek, Principal of Tahoe Lake Elementary School to Include an Annual Salary of \$143,633.00, a Master's Degree Stipend of \$1,000.00, a Longevity Stipend of \$3,500.00 and a Health and Welfare Benefits Cap of \$14,100.00 for the 2021-2022 School Year

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Revised Employment Contract for Stephanie Foucek, Principal of Tahoe Lake Elementary School to Include an Annual Salary of \$143,633.00, a Master's Degree Stipend of \$1,000.00, a Longevity Stipend of \$3,500.00 and a Health and Welfare Benefits Cap of \$14,100.00 for the 2021-2022 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

13.3 Approve Revised Employment Contract for Kerstin Kramer, Principal of Glenshire Elementary School for the 2021-2022 School Year

Board Item Staff Report Employment Contract Government Code 54953(c)(3)
Government Code Section 3511.1

The Employment Contract for Kerstin Kramer was originally presented to the Board on June 23, 2021, with an incorrect salary figure of \$146,633.00. The correct and revised annual salary is \$143,633.00. Principals are on yearly contracts that represent the salary schedules and terms of employment. Pursuant to Government Code 54953, as amended by SB 1436 (Ch. 175, Statutes of 2016), the Board must orally report, in an open session, a summary of the recommendation for final action on the salary and/or benefits of a "local agency executive," as defined in Government Code 3511.1, including a deputy, associate, or assistant superintendent; a department head; and any other person whose position within the district is established through an employment contract with the district.

Recommendation: Approve Revised Employment Contract for Kerstin Kramer, Principal of Glenshire Elementary School to Include an Annual Salary of \$143,633.00, a Master's Degree Stipend of \$1,000.00 and a Health and Welfare Benefits Cap of \$14,100.00 for the 2021-2022 School Year

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Revised Employment Contract for Kerstin Kramer, Principal of Glenshire Elementary School to Include an Annual Salary of \$143,633.00, a Master's Degree Stipend of \$1,000.00 and a Health and Welfare Benefits Cap of \$14,100.00 for the 2021-2022 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |

Kim Szczurek Yes
Kirsten Livak Yes

13.4 Approve Revised Employment Contract for Kyle Mohagen, Kings Beach Elementary School Principal for the 2021-2022 School Year

Board Item Staff Report Employment Contract Government Code 54953(c)(3)
Government Code Section 3511.1

The Employment Contract for Kyle Mohagen was originally presented to the Board on June 23, 2021, with an incorrect salary figure of \$146,633.00. The correct and revised annual salary is \$143,633.00. Principals are on yearly contracts that represent the salary schedules and terms of employment. Pursuant to Government Code 54953, as amended by SB 1436 (Ch. 175, Statutes of 2016), the Board must orally report, in an open session, a summary of the recommendation for final action on the salary and/or benefits of a "local agency executive," as defined in Government Code 3511.1, including a deputy, associate, or assistant superintendent; a department head; and any other person whose position within the district is established through an employment contract with the district.

Recommendation: Approve Revised Employment Contract for Kyle Mohagen, Kings Beach Elementary School Principal to Include an Annual Salary of \$143,633.00, a Master's Degree Stipend of \$1,000.00 and a Health & Welfare Benefits Cap of \$10,300.00 for the 2021-2021 School Year

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Revised Employment Contract for Kyle Mohagen, Kings Beach Elementary School Principal to Include an Annual Salary of \$143,633.00, a Master's Degree Stipend of \$1,000.00 and a Health & Welfare Benefits Cap of \$10,300.00 for the 2021-2021 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

14.0 Association Report and Comment

14.1 CSEA - California School Employees Association

14.2 TTEA - Tahoe Truckee Education Association

15.0 Educational Services

A) Curriculum and Instruction

15.1 ITEM PULLED - First Read of Adoption of AP European and Human Geography Textbook

Board Item Staff Report Adoption of AP European and Human Geography Textbook
Proposed adoption of instructional materials for AP European and Human Geography Textbook

Recommendation: Review and provide direction on the proposed adoption of instructional materials for AP European and Human Geography Textbook

ITEM PULLED

16.0 Board Business

16.1 Approve Dates for January 2022 to December 2022 Board Meeting Calendar

Proposed 2022 Board Meeting Calendar

Board will discuss and review proposed dates for the 2022 Board Meetings.

Recommendation: Approve proposed dates for 2022 Board Meetings

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve proposed dates for 2022 Board Meetings'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

16.2 Comments of Board Members

The board members comments can be viewed at tahoetruckeemedia.org

17.0 Second Closed Session – There was no need for a second closed session.

17.1 Public Employment Certificated, Classified, Confidential, and Management

17.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

18.0 Report out Action from Closed Session

19.0 Adjournment

There being no further business, the meeting was adjourned at 6:10 p.m.