

# DRAFT MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, August 3, 2022 (4:30 PM)

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### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Gaylan Larson  
                                 Kim Szczurek

### ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Kerstin Kramer, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information, and Technology Ed Hilton.

### 1.0 Call To Order

President Szczurek called the meeting to order at 4:32 p.m.

### 2.0 Public Comment on Closed Session

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

### 3.0 Closed Session

**3.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.2 Public Employment Certificated, Classified, Confidential, and Management**

**3.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

### 4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:35 p.m.

### 5.0 Open Session/Report out Action Taken in Closed Session

**5.1 Open Session - President will Report Out any Action Taken in Closed Session**

The Board approved options for the employment location of a certificated employee.

### 6.0 Approval of Agenda

## 6.1 Approve August 3, 2022, Board Meeting Agenda

**Recommendation:** Approve August 3, 2022, Board Meeting Agenda

### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve August 3, 2022, Board Meeting Agenda'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

## 7.0 Public Comment

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

## 8.0 Superintendent's Report

### **8.1 Superintendent Chief Learning Officer - District Update for the Board**

The Superintendent Chief Learning Officer's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 9.0 Resolution

### **9.1 Resolution No. 1-2022-2023 of the Governing Board of the Tahoe Truckee Unified School District to Establish August as Immunization Awareness Month**

National Immunization Awareness Month was established to encourage people of all ages to make sure they are up to date on the vaccines recommended for them. Communities use the month of August each year to raise awareness about the important role vaccines play in preventing serious, sometimes deadly, diseases.

**Recommendation:** Approve Resolution No. 1-2022-2023 of the Governing Board of the Tahoe Truckee Unified School District to establish August as Immunization Awareness Month

### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 1-2022-2023 of the Governing Board of the Tahoe Truckee Unified School District to establish August as Immunization Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

## 10.0 Donation

**10.1 Accept Donation from Sheryl Painter in Memory of Retired TTUSD Employee Verna Painter for the Truckee Elementary School Garden Project**

Ms. Sheryl Painter is providing the funds donated from several donors in memory of her mother, a retired TTUSD employee, Verna Painter.

**Recommendation:** Accept Donation from Sheryl Painter in memory of retired TTUSD Employee Verna Painter for the Truckee Elementary School Garden Project

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept Donation from Sheryl Painter in memory of retired TTUSD Employee Verna Painter for the Truckee Elementary School Garden Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

**11.0 Consent Agenda**

**11.1 Approve Warrants, Contracts, and Donations for the August 3, 2022, Board Meeting**

Warrants, Contracts, and Donations for the August 3, 2022, Board Meeting

**Recommendation:** Approve Warrants, Contracts, and Donations for the August 3, 2022, Board Meeting

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the August 3, 2022, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

**11.2 Approve Personnel Action Report for August 3, 2022**

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda, the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for August 3, 2022

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for August 3, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes

Kim Szczurek Yes

### **11.3 Rescind Leave of Absence Request for the 2022-2023 School Year**

Staff Report 2022-2023 Leave of Absence - Rescind Unpaid Leave of Absence Board  
Approved June 1, 2022

**Recommendation:** Rescind Leave of Absence Request for the 2022-2023 School Year

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Rescind Leave of Absence Request for the 2022-2023 School Year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

### **11.4 Approve Quarterly Report on Williams Uniform Complaints - June 2022 Report**

The Williams Act requires all districts in California to submit a public report for approval by the school board on a quarterly basis.

**Recommendation:** Approve Quarterly Report on Williams Uniform Complaints

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Quarterly Report on Williams Uniform Complaints'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

### **11.5 Approve Adoption of High School Journalism Instructional Materials**

Approve Adoption of High School Journalism Instructional Materials

**Recommendation:** Approve Adoption of High School Journalism Instructional Materials

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Adoption of High School Journalism Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

### **11.6 Approve Adoption of High School Drama Instructional Materials**

Approve Adoption of High School Drama Instructional Materials

**Recommendation:** Approve Adoption of High School Drama Instructional Materials

#### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve Adoption of High School Drama Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

### **11.7 Approve June and July 2022 Board Meeting Minutes**

Recap of Board Meeting Minutes

**Recommendation:** Approve June and July 2022 Board Meeting Minutes

#### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve June and July 2022 Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

### **11.8 Ratify Contract with Licensed Staffing Company, Soliant Health, LLC**

Soliant Health, LLC is an agency that provides services to school districts to address unmet staffing needs. The Special Education Department currently has speech and language therapist vacancies that we have not been able to fill. Soliant Health can provide us with appropriate temporary personnel for the school year.

**Recommendation:** Ratify Contract with Licensed Staffing Company, Soliant Health, LLC

#### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Ratify Contract with Licensed Staffing Company, Soliant Health, LLC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

### **11.9 Approve Nevada County Wellness Services Contract for 2022-2023**

This is the tenth year of receiving the Nevada County Contract for Wellness Services. The wellness programs began in 2013. They provide essential support for our students and are now firmly embedded in the school culture.

**Recommendation:** Approve Nevada County Wellness Services Contract for 2022-2023

#### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve Nevada County Wellness Services Contract for 2022-2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

### **11.10 Approve Amended Placer County Health and Human Services Operation of Tahoe Wellness Centers Contract HHS000084 for 2020-2023**

This is the tenth year of receiving the Placer County Contract for Wellness Services. The wellness programs began in 2013. They provide essential support for our students and are now firmly embedded in the school culture. This amended contract exercises the second additional year option and increases the amount to \$202,000 for 2022-23.

**Recommendation:** Approve Amended Placer County Health and Human Services Operation of Tahoe Wellness Centers Contract HHS000084 for 2020-2023

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Amended Placer County Health and Human Services Operation of Tahoe Wellness Centers Contract HHS000084 for 2020-2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

### **11.11 Ratify Placer County 2022-2024 School Based Mental Health Services Contract**

This is a continuing contract with the Placer County Behavior Health Department to provide qualified personnel for mental health services. Services will be rendered to students at TTUSD campuses who have been identified as having a mental health need. Other services include coordinated identification and referral process to community services and improve staff's education regarding mental health needs and high-risk behaviors.

**Recommendation:** Ratify Placer County 2022-2024 School Based Mental Health Services Contract

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Ratify Placer County 2022-2024 School Based Mental Health Services Contract'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

### **11.12 Ratify KidZCommunity 2022-2023 Early Head Start Child Care Center Annual Contract**

KidZCommunity 2022-2023 Early Head Start Child Care Annual Contract supports the TTUSD STEPP and NEXT STEPP programs to provide childcare for our TTUSD student parents. Contract is not to exceed \$175,023.84.

**Recommendation:** Ratify KidZCommunity 2022-2023 Early Head Start Child Care Center Annual Contract

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Ratify KidZCommunity 2022-2023 Early Head Start Child Care Center Annual Contract'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

**12.0 Consent Items Pulled for Discussion/Approval**

**13.0 Association Report and Comment**

**13.1 CSEA - California School Employees Association**

**13.2 TTEA - Tahoe Truckee Education Association**

**14.0 Educational Services**

**14.1 Approve the Local Control Accountability Plan for 2022-2023**

Education Code 52060 mandates that by July 1, 2014, and annually thereafter, districts and county offices of education must develop a Local Control and Accountability Plan (LCAP) that aligns with their annual budget and identifies actions they will take to meet state priorities pertaining to teacher qualifications, implementation of the California Common Core State Standards, parental involvement, student achievement, student engagement, school climate, student access to the course of study and student outcomes in those courses. The plan must be consistent with a template provided by the State Board of Education (SBE).

**Recommendation:** Approve the Local Control Accountability Plan for 2022-2023

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the Local Control Accountability Plan for 2022-2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

**15.0 Personnel**

**15.1 Approve the Declaration of Need for Fully Qualified Educators for the 2022-2023 School Year**

The Declaration of Need for Fully Qualified Educators (DON) is an annual form submitted to the Commission by California employing agencies as required by statute. The DON form contains the estimated number of emergency and limited assignment teaching permits that will be requested during the school year. In addition, the DON requires verification by the LEA that policies for conducting diligent searches to recruit fully credentialed individuals have been implemented.

**Recommendation:** Approve the Declaration of Need for Fully Qualified Educators for the 2022-2023 School Year

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the Declaration of Need for Fully Qualified Educators for the 2022-2023 School Year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

**16.0 Business Services**

**A) Facilities**

**16.1 Award and Approve Agreement #22-31-06 with CORE Construction Inc., dba CORE West Inc., (CORE) for Lease-Leaseback Construction Services at the North Tahoe Campus Modernization Project**

Tahoe Truckee Unified School District would like to enter into a Lease-Leaseback Construction Services agreement with Core Construction to support the North Tahoe Campus Modernization Project.

**Recommendation:** Award and Approve Agreement #22-31-06 with CORE Construction Inc., dba CORE West Inc., (CORE) for Lease-Leaseback Construction Services at the North Tahoe Campus Modernization Project

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Award and Approve Agreement #22-31-06 with CORE Construction Inc., dba CORE West Inc., (CORE) for Lease-Leaseback Construction Services at the North Tahoe Campus Modernization Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

**B) Fiscal Services**

**16.2 Approve the 45 Day Budget Revision**

Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act. Staff is presenting recommended changes to the adopted budget based on the state budget adoption and assessed valuations from the county.

**Recommendation:** Approve the 45 Day Budget Revision

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the 45 Day Budget Revision'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes



Kim Szczurek      Yes

## 17.0 Board Business

### 17.1 Approve Dates for January 2023 to December 2023 Board Meeting Calendar

Board will discuss and review proposed dates for the 2023 Board Meetings.

**Recommendation:** Approve proposed dates for January 2023 to December 2023 Board Meeting Calendar

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve proposed dates for January 2023 to December 2023 Board Meeting Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller      Yes

Gaylan Larson      Yes

Kim Szczurek      Yes

### 17.2 Comments of Board Members

The comments of board members can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 18.0 Second Closed Session

### 18.1 Public Employment Certificated, Classified, Confidential, and Management

**18.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

### 18.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

## 19.0 Report out Action from Closed Session

## 20.0 Adjournment

There being no further business, the meeting was adjourned at 6:28 p.m.