

# DRAFT MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, November 17, 2021 (4:30 PM)

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### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Gaylan Larson  
                                 Kim Szczurek  
                                 Kirsten Livak

**ALSO IN ATTENDANCE:** Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

### 1.0 Call to Order

President Szczurek called the meeting to order at 4:38 p.m.

### 2.0 Public Comment on Closed Session Item

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

### 3.0 Closed Session

**3.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

**3.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.3 Public Employment Certificated, Classified, Confidential, and Management**

### 4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:35 p.m.

### 5.0 Open Session/Report Out Action Taken in Closed Session

**5.1 Open Session - President will Report Out any Action Taken in Closed Session**

No reportable action was taken in closed session.

## 6.0 Approval of Agenda

### 6.1 Approve November 17, 2021, Board Meeting Agenda

**Recommendation:** Approve November 17, 2021, Board Meeting Agenda

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve November 17, 2021, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller     | Yes |
| Gaylan Larson      | Yes |
| Kim Szczurek       | Yes |
| Kirsten Livak      | Yes |

## 7.0 Public Comment

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

Public comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 8.0 Superintendent's Report

### 8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 9.0 Recognition of Contributions to the Educational Community

### 9.1 Superintendent CLO Ghysels will Recognize Contributions to the Educational Community

Bobbi Luster, Branch Manager, Truckee Library was recognized.

## 10.0 Grant

### 10.1 Accept Grant from Martis Camp Community Foundation for Special Friends

This grant is made in order to increase Special Friends's hours to support social-emotional needs of students at Glenshire Elementary School.

**Recommendation:** Accept Grant Donation from Martis Camp Community Foundation for Special Friends

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Grant Donation from Martis Camp Community Foundation for Special Friends'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller     | Yes |
| Gaylan Larson      | Yes |
| Kim Szczurek       | Yes |
| Kirsten Livak      | Yes |

## 10.2 Educator Effectiveness Grant Expenditure Plan

The Educator Effectiveness Block Grant (EEBG) is a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and promote educator equity, quality, and effectiveness.

**Recommendation:** Review Educator Effectiveness Grant Expenditure Plan and provide direction to bring back to the next regular board meeting for approval.

## 11.0 Donation

### 11.1 Accept Donation from Glenshire Elementary Parent Teacher Organization for Lexia Reading/Language Arts Program

Lexia Reading Core5® supports educators in providing differentiated literacy instruction for students of all abilities in grades pre-K–5. Lexia’s research-proven online program provides explicit, systematic, personalized learning in the six areas of reading instruction, targeting skill gaps as they emerge, and providing teachers with the data and student-specific resources they need for individual or small-group instruction.

**Recommendation:** Accept donation from Glenshire Elementary Parent Teacher Organization for Lexia Reading/Language Arts Program

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept donation from Glenshire Elementary Parent Teacher Organization for Lexia Reading/Language Arts Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller     | Yes |
| Gaylan Larson      | Yes |
| Kim Szczurek       | Yes |
| Kirsten Livak      | Yes |

## 12.0 Resolution

### 12.1 Resolution No. 10-2021-2022 Recognizing National Special Education Day and Special Educator Appreciation

National Special Education Day is observed annually on December 2. This day marks the anniversary of our nation’s first federal special education law which was signed by President Gerald Ford on December 2, 1975. This law made education available to all American children and it provided the foundation for the highly specialized and inclusive programs that we have today. The Tahoe Truckee Unified School District would like to take this opportunity to formally acknowledge our team of special educators by recognizing December 2, 2021, as our second observance of Special Education Day and designating the week of December 2 through 6 as Special Educator Appreciation Week.

**Recommendation:** Approve Resolution No. 10-2021-2022 Recognizing National Special Education Day and Special Educator Appreciation Week

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 10-2021-2022 Recognizing National Special Education Day and Special Educator Appreciation Week'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller     | Yes |

|               |     |
|---------------|-----|
| Gaylan Larson | Yes |
| Kim Szczurek  | Yes |
| Kirsten Livak | Yes |

## 13.0 Consent Agenda

### 13.1 Approve Date for Annual Organizational Meeting in December 2021

Date and time of the annual organizational meeting must be selected by the governing board at the regular meeting held immediately prior to December 10, 2021, unless otherwise provided by a policy or bylaw of the governing board. This year the 15-day window period established by statute to hold the annual organizational meeting between December 10, 2021, and December 24, 2021. Tahoe Truckee Unified School District's organizational meeting will be on December 16, 2020, falling within the scope of the time described in Education Code 35143.

**Recommendation:** Approve December 15, 2021, as the annual organizational meeting date for the Board of Education for the Tahoe Truckee Unified School District

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve December 15, 2021, as the annual organizational meeting date for the Board of Education for the Tahoe Truckee Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller     | Yes |
| Gaylan Larson      | Yes |
| Kim Szczurek       | Yes |
| Kirsten Livak      | Yes |

### 13.2 Approve Personnel Action Report for November 17, 2021

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda, the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for November 17, 2021

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for November 17, 2021'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller     | Yes |
| Gaylan Larson      | Yes |
| Kim Szczurek       | Yes |
| Kirsten Livak      | Yes |

### 13.3 Declare List of Used Vehicles and Equipment to Be Surplus and Approve Estimated Values

The transportation department is continually evaluating our inventory of vehicles and shop equipment to determine the condition and usability of each asset. Many vehicles and equipment items were deemed obsolete or unusable, unable to be repaired, or too costly to repair. These items are no longer needed by the District. In order to dispose of these vehicles and equipment, the Board must first declare them surplus. By

declaring these items surplus, we are able to offer these items for sale to the public through published notice in accordance with California Education Code Section 17545.

**Recommendation:** Declare List of Used Vehicles and Equipment to be Surplus and Approve Estimated Values

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Declare List of Used Vehicles and Equipment to be Surplus and Approve Estimated Values'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller     | Yes |
| Gaylan Larson      | Yes |
| Kim Szczurek       | Yes |
| Kirsten Livak      | Yes |

## 14.0 Consent Items Pulled for Discussion

## 15.0 Business Services

### A) Fiscal Services

#### 15.1 Annual Debt Report

Staff will present the Annual Debt Report for the 2020-2021 fiscal year per Board Policy 3470.

**Recommendation:** Information Only

## 16.0 First Read - Board Policy

### 16.1 First Read of Proposed Revisions to Board Policy and Administrative Regulation 5113.2 Work Permits

Updated to reflect NEW LAW (AB 908, 2020) which prohibits consideration of grades, grade point average, or school attendance in the event of an extended campus closure due to a natural disaster, pandemic, or other emergencies.

**Recommendation:** First Read of Proposed Revisions to Board Policy and Administrative Regulation 5113.2 Work Permits

### 16.2 First Read of Proposed Revisions to Board Policy 6170.1 Transitional Kindergarten

The following changes are being made to Board Policy 6170.1 Transitional Kindergarten: Updated to clarify that it is only districts with an extended day kindergarten program that are authorized to maintain transitional kindergarten (TK); and Kindergarten programs for different lengths of time either at the same or different school sites; and reflect NEW LAW (SB 98, 2020) which extends, until August 1, 2021, the requirement for credentialed teachers who are first assigned to a TK class to meet additional qualifications.

**Recommendation:** First Read of Proposed Revisions to Board Policy 6170.1 Transitional Kindergarten

## 17.0 Board Business

### 17.1 Comments of Board Members

The comments of the board members can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **18.0 Second Closed Session**

**18.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

**18.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**18.3 Public Employment Certificated, Classified, Confidential, and Management**

## **19.0 Report Out Closed Session**

## **20.0 Adjourn**

There being no further business, the meeting was adjourned at 7:12 p.m.